

# CLERICAL AND SERVICE STAFF ADVISORY COMMITTEE FORT WAYNE CAMPUS

Campus Support Staff Advisory Committee (CSSAC) Monthly Meeting Minutes April 20, 2021 Opened 1:30 pm Closed 2:02 pm

**MEMBERS PRESENT**: L. Dailey, K. Gyi, C. Hall, M. Helmsing - CSSAC Advisor, E. Merritt, J. Miller, S. Randall, C. Seymour, M. Starr, J. Warfield

ABSENT: D. Arnett, S. Koorsen, J. Miller, F. Rosales

CALL TO ORDER: C. Hall called the meeting at 1:30 pm via WebEx.

**APPROVAL OF MINUTES:** Minutes of February 16, 2021 and March 16, 2021 have been approved by motion C. Seymour and second by Mia Starr.

CSSAC ADVISOR'S NOTES: Nothing to report this month.

**UNFINISHED BUSINESS:** Would like a CSSAC representative to assist in developing a survey to gather reflections and thoughts of remoting, working from home, returning to campus. M. Starr is interested in assisting the survey development. Anyone else is welcome to participate. HR is not involved.

**TREASURER'S REPORT:** L. Dailey gave an update: General Account \$2,997.94, Scholarship Account \$6,182.69, Foundation Account \$3.127.16

# **COMMITTEE REPORTS:**

Communication: Pride Plus section has been updated.

Fundraising: Nothing to report.

Grants: Deadline is open until the end of month.

**Professional Development:** N/A

Pride Plus: Pride Plus nominee submission in process.

Purdue WL: N/A

# **UNIVERSITY COMMITTEE REPORT**

University Council: Nothing to Report.

URPC: N/A

**Food Service Advisory Committee:** Feedback of food service has been received. Later hours is desired. Quality is fine. Catering is down at this time.

Budgetary Affairs Subcommittee: See overview under University Budget Committee.

# Welcome Wagon: N/A

**Faculty Senate:** Senate document 20-34 was approved, updating campus regulations regarding Pass/No Pass, aligning with Purdue West Lafayette's regulations. Senate document 20-46 passed extending the current state of standardized testing, in that the SAT and ACT will not be a requirement for admission until at least fall 2022.

**University Budget Committee:** Chancellor, Allyson Mills, and Diana Jackson presented. Stated that the university has not been in the best financial shape the past few years and enrollment has declined consistently the last 9 years. In 2012 there were 11,000 students and today there are 7,000 on the PFW side. The university has been in deficit spending and spent over 8 million in reserves. The composite financial index tanked, from 1.57 to 0.7 in 1 year. The Higher Learning Commission will visit and report on financial health soon. The hiring committee is evaluating all open positions before rehiring. Travel will continue to be restricted in 2022, and professional development funds will not be reinstated for another year.

**Facilities Management Safety Committee:** – Panel in parking garage 2 required repaired and is completed.

# **PFW Prepared Committee:** N/A

Respectfully Submitted, Jacqueline Warfield

CSSAC "THE BRIDGE"

Question/Suggestion:

Name (Optional):

Campus Address (Optional):

Send BRIDGE questions to Christi Hall, 1-0694, Jacqueline Warfield VA 117 1-6709. An electronic version of this form is available on the CSSAC web site at: <u>https://www.pfw.edu/committees/cssac/contact-us/</u> PFW CSSAC home page address: https://www.pfw.edu/committees/cssac/index.html West Lafayette CSSAC home page address: <u>https://www.purdue.edu/cssac/</u>